

## Budget report end June 2020

V1 8/7/20

### 1 Summary

All is pretty much as forecast but with some significant underspends, mainly due to activity being restricted by COVID-19.

Figures are given in the table below.

### 2 Key

Variance is the difference between budget and actual expenditure. In this column, +ve figures are underspends, -ve figures are overspends.

The "Limits" column shows a figure where the variance is greater than £50 and greater than 15% of budget. The standard parish council accounting rules specify a limit of over £200 for the year, so £50 is the figure for 1 qtr.

### 3 Specifics

#### 3.1 Allotments

The overspend is to do with extra strimming of a plot owned by a shielding tenant.

#### 3.2 Grants and donation (see also Section 137 payments)

This is below budget as of June. However, this may be made up in the coming months as the country comes fully out of lockdown.

#### 3.3 Professional Fees

Handover of Main Hall likely to begin in July.

#### 3.4 Project costs

(intended for costs associated with Christmas tree/lights and unspecified projects)

No projects undertaken yet.

**Martin Whittaker**

Clerk and RFO

## Rooksdown Parish Council

Budget report from 1-Apr-2020 to 30-Jun-2020 (figures include VAT)

<b>CURRENT PERIOD vs CURRENT BUDGET</b>						<b>FORECAST vs BUDGET for year</b>					
<b>Payments</b>	<b>Budget</b>	<b>Period Actual</b>	<b>Variance</b>	<b>Limits &gt;15% &gt;£50</b>	<b>Notes</b>	<b>Budget</b>	<b>Forecast</b>	<b>Variance</b>	<b>Limits &gt;15% &gt;£200</b>	<b>Notes</b>	
<b>Other Payment</b>											
Allotments	375	439	-64	-17%	Extra strimming: COVID isolator	1,000	1,100	-100			
Audit fees	200	240	-40			500	500	0			
Books	17	0	17			70	50	20			
Chairmans allowance	0	0	0			0	0	0			
Clerks exp (misc)	20	0	20			20	20	0			
Clerks exp (benefits)	5	0	5			80	80	0			
Councillor expenses	5	0	5			20	20	0			
Events	0	0	0			150	150	0			
General admin	75	94	-19			300	300	0			
Grants and Donations	1,000	0	1,000	100%	Only 1 request (see s.137 below)	2,000	2,000	0			
Hall hire	150	0	150	100%	Online meetings	600	100	500	83%	Online meetings	
Handyman	2,000	1,990	10			8,000	8,000	0			
Insurance	650	656	-6			650	656	-6			
IT and support	120	0	120		No expenditure yet	1,000	1,000	0			
Loans	0	0	0			0	0	0			
Miscellaneous Payments	0	0	0			0	0	0			
Misc expenditure	5	0	5			20	20	0			
Payroll	120	120	0			120	120	0			
Phone	15	12	3			60	60	0			
Printing and publication	500	0	500	100%	No RReporter so far	2,000	1,500	500	25%	Unlikely to catch up	
Professional fees	500	0	500	100%	Main Hall still not ready	1,500	2,500	-1,000	-67%	Solicitor and surveyor	
Repairs and Maintenance	125	0	125	100%	No expenditure	500	400	100			
Section 137 payments	0	499	-499		See Grants and Donations above	100	499	-399		See Grants and Donations above	
Subscriptions	1,200	1,251	-51			1,200	1,251	-51			
Training	125	0	125	100%	No expenditure	500	400	100			
Project Costs	0	0	0			2,000	2,000	0			
<b>Total Other Payment</b>	<b>7,208</b>	<b>5,301</b>	<b>1,907</b>			<b>22,390</b>	<b>22,726</b>	<b>-336</b>			
<b>Staff costs</b>											
Salaries and allowance	4,125	3,504	621			16,500	15,500	1,000			

Pension contributions	0	0	0		0	0	0	
<b>Total Staff costs</b>	<b>4,125</b>	<b>3,504</b>	<b>621</b>		<b>16,500</b>	<b>15,500</b>	<b>1,000</b>	
<b>Administration</b>								
<b>Total Administration</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total Payments</b>	<b>11,333</b>	<b>8,805</b>	<b>2,528</b>		<b>38,890</b>	<b>38,226</b>	<b>664</b>	
<b>Receipts</b>	<b>Budget</b>	<b>Period Actual</b>	<b>Variance</b>	<b>Variance &gt;15% &gt;£50</b>	<b>Budget</b>	<b>Forecast</b>	<b>Variance</b>	<b>Variance &gt;15% &gt;£200</b>
<b>Other Receipts</b>								
VAT Repayments	650	890	-240	-37%	1,300	1,500	-200	-15%
Miscellaneous Receipts	0	0	0		0	0	0	
Bank interest	8	7	1		30	30	0	
Grants and Donations received	2,925	2,925	0		2,925	2,925	0	
S106 contributions	0	0	0		0	0	0	
Other receipts	0	0	0		0	0	0	
Allotment fees	0	35	-35		880	880	0	
<b>Total Other Receipts</b>	<b>3,583</b>	<b>3,857</b>	<b>-275</b>		<b>5,135</b>	<b>5,335</b>	<b>-200</b>	
<b>Precept</b>								
Precept	16,972	16,972	0		33,943	33,943	0	
<b>Total Precept</b>	<b>16,972</b>	<b>16,972</b>	<b>0</b>		<b>33,943</b>	<b>33,943</b>	<b>0</b>	
<b>Total Receipts</b>	<b>20,554</b>	<b>20,829</b>	<b>-275</b>		<b>39,078</b>	<b>39,278</b>	<b>-200</b>	